



Tadeusz Kościuszko Polish Saturday School  
Ealing, London



## Notice of Annual General Meeting

Notice is hereby given that in accordance with the Constitution, the Annual General Meeting of the Polish Parents' Association (PPA) of Tadeusz Kościuszko Polish School in Ealing will be held **at 9.30am on Saturday 23 November 2024 at St. Gregory's RC Primary School, Woodfield Road, London, W5 1SL.**

**We would like to invite all existing parents, especially those whose children have joined the school this year.** The AGM is an opportunity for you to hear how the school has been run over the past year, to ask any questions and to express your opinions over issues raised.

### The proposed agenda:

1. Welcome.
2. Appointment of Chairman, Assessors and Secretary of the meeting.
3. Approval of the proposed agenda.
4. Approval of the Minutes of the 2022/2023 Annual General Meeting.
5. Presentation of reports by the Chairman, the Head Teacher, the Treasurer, the Independent Examiner and the Committee of Internal Auditors.
6. Discussion of reports.
7. Granting discharge of duties of the current Executive Committee (Trustees).
8. Election of the new Chair of the Executive Committee for the years 2024/2025 and 2025/2026.
9. Election of the Executive Committee (Trustees) for the year 2024/2025.
10. Appointment of the Committee of Internal Auditors for the year 2024/2025.
11. Approval of the budget for the year 2024/2025.
12. Any other business / responses to the questions raised by the Members.

A copy of this Notice as well the Minutes of the 2022/2023 Annual General Meeting are available on the website at [www.szkoła.org](http://www.szkoła.org) under the link "Walne Zebranie". Copies of the Reports for the upcoming AGM will be available on the website under the link "Walne Zebranie".

Any nominations for the positions of the Chair and Trustees must be submitted no later than 7 days before the Annual General Meeting. Questions and any other business for the AGM should be sent in advance, in writing, to the Chair by email to [prezes@szkoła.org](mailto:prezes@szkoła.org). The rules for applying for the positions of the Chair and Trustees as well as the provisions of the AGM are outlined in the School's Statute. Please familiarise yourself with the full text of the Statute available at: <http://www.szkoła.org/regulamin-i-konstytucja>

Details of the Trustees' nominations for members of the Executive Committee for 2024/25 and the Financial Statements for the year 2023/24 will be available on the school website under the link "Walne Zebranie".

*By order of the Trustees of the Polish Parents' Association of Tadeusz Kościuszko Polish Saturday School in Ealing*

*Joanna Zbrzyzna, The Secretary*

*21.10.2024*